

**AN RESOLUTION AMENDING THE ST. CLAIR COUNTY PERSONNEL HANDBOOK
AS REVISED JUNE 1, 2006**

Revised Departments and Divisions 9-10-19 Resolution 2019-43

RECITALS:

WHEREAS, the County Commission (the “Commission”) for St. Clair County, Alabama (the “County”) has adopted the St. Clair County Employee Handbook (the “Handbook”) for employees of the County; and

WHEREAS, it becomes necessary from time to time to update and amend the Handbook to more fairly, equitably and efficiently regulate employment related matters.

NOW, THEREFORE, the following Sections of the St. Clair County Employee Handbook are hereby amended as follows:

Section 1: That Section 50 “St. Clair County Departments Defined” is hereby amended as follows:

50 St. Clair County Departments and Divisions

Department: **County Commission**

Department Head: County Administrator

Divisions: County Commission / Sales Tax Office
Building Maintenance / Animal Control

Department: **Emergency Response**

Department Head: EMA Director

Divisions: Emergency Management
E-911 Administration*

Department: **Probate Office**

Department Head: St. Clair County Probate Judge

Department: **Revenue Office**

Department Head: St. Clair County Revenue Commissioner

Department: **Public Transportation**

Department Head: St. Clair County Public Transportation Director

Divisions: Administration
Operations

Department: **Road Department**

Department Head: St. Clair County Engineer

Department: **Technology Department**

Department Head: St. Clair County Information Technology Director

Department: **Sheriff****

Department Head: St. Clair County Sheriff

Divisions: Sheriff's Department
St. Clair County Jails
Central Dispatch

Juvenile Detention Officers work at the discretion and under the supervision of the District Court Judge.

* E-911 Administration functions as a division within the Emergency Response Department of the County Commission but are and have always been employees of the E-911 Board

** The Sheriff is an employee of the State of Alabama and the employees working in the Sheriff's Department are employees of the Sheriff and not St. Clair County.

ADOPTED and APPROVED this the 10 day of September, 2019.

St. Clair County, Alabama

By: Paul Manning
Paul Manning,
Chairman

ATTEST:

Tina Morgan
Tina Morgan,