



St. Clair County ALABAMA



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Chairman

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Administrator/Treasurer

Memorandum

To: All Department Supervisors/Elected Officials and Employees

From: Tina Morgan, Administrator

Subject: 2026 Travel Mileage Rate

Date: 1/14/2026

Effective January 1, 2026, the rate used to reimburse mileage to persons traveling on official county business in a privately owned vehicle will be increased from **70 cents per mile** **to 72.5 cents per mile**. This is in accordance with our Policy No. 2 (amended 1999), which bases our rate on the rate paid by the State of Alabama.

When calculating the amount to be reimbursed, all mileage listed on an expense report must be totaled and then multiplied by 72.5 cents. (Example: 110 miles x .725 = \$79.75)

The mileage reimbursement begins from your office address not your home address.

Due to fuel prices, it is requested that employees utilize County vehicles as much as possible when traveling on official county business instead of personal vehicles. Please make your staff aware of this change and if you have any questions, please let me know.

Thank you,

Tina Morgan