

**AD VALOREM TAX  
INCOME & EXPENSE STATEMENT  
SUMMARY SHEET**

**Fire Department:** \_\_\_\_\_

**INCOME:**

- A. Balance Forward** \$ \_\_\_\_\_  
Total of previous year's unspent ad valorem tax funds as stated on the "\*\*\*\*\*" statement.
- B. Funds Received** \$ \_\_\_\_\_  
Amount of Funding received from Oct. 1, "\*\*\*\*\*" till Present
- C. Interest Accrued** \$ \_\_\_\_\_  
Any interest that was received from these funds
- D. TOTAL INCOME** \$ \_\_\_\_\_  
Total of A, B & C.

**EXPENSES:**

- Total spent on fixed assets and equipment** \$ \_\_\_\_\_
- Total spent on operating expenses** \$ \_\_\_\_\_
- Total spent on training** \$ \_\_\_\_\_
- Other Expenditures** \$ \_\_\_\_\_
- E. TOTAL EXPENDITURES** \$ \_\_\_\_\_



**UNSPENT FUNDS:**

If the total income in line "D" is greater than the total expenditures in line "E" then you must attach to this report an explanation of how those funds are to be maintained until they are to be spent, and whether or not those funds have been obligated for future purchases.



**AD VALOREM TAX  
INCOME & EXPENSE STATEMENT  
EXPENSE DETAIL**

**Fire Department:** \_\_\_\_\_

**OPERATING EXPENSES**

Give a detailed record of all expenditures for day-to-day operating expenses including repairs and maintenance that were made from the ad valorem funds. List the type of expense, vendor, description of how the expense was used, and total of expense.

**Example:**

Type	Vendor	Description	Total
Utilities	Alabama Power	Electricity for Station	\$6000.00
Insurance	VFIS	Liability Insurance on 1995 ALF Pumper	\$2500.00

Type	Vendor	Description	Sales Price

**TOTAL OPERATING EXPENSES: \$** \_\_\_\_\_

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EXPENSE DETAIL**

**Fire Department:** \_\_\_\_\_

**TRAINING EXPENSES**

Give a detailed record of all expenditures for training that were made from the ad valorem funds. List the type of expense, number of students, vendor, description of how the expense was used, and total of expense. **Example:**

Type	# students	Vendor	Description	Total
Tuition	2	Alabama Fire College	Basic SCBA Course	\$250.00
Books	N/A	IFSTA	IFSTA library for station	\$1500.00

Type	# Students	Vendor	Description	Total

**TOTAL TRAINING EXPENSES: \$** \_\_\_\_\_

**AD VALOREM TAX  
INCOME & EXPENSE STATEMENT  
EXPENSE DETAIL**

**Fire Department:** \_\_\_\_\_

**OTHER EXPENSES**

Give a detailed record of all expenditures that were made from ad valorem funds that were not listed on the three previous pages. List the type of expense, vendor, description of the expense, and total of expense. Copies of invoices for each of these items should also be attached.

Type	Vendor	Description	Total

**TOTAL OTHER EXPENSES: \$** \_\_\_\_\_

**AD VALOREM TAX  
INCOME & EXPENSE STATEMENT**

**Fire Department:** \_\_\_\_\_

**Fire Chief:** \_\_\_\_\_

**Daytime Phone #** \_\_\_\_\_ **Home Phone #** \_\_\_\_\_

**Department Mailing Address:**  
\_\_\_\_\_  
\_\_\_\_\_

**Department Phone #:** \_\_\_\_\_

I certify that the attached information is an accurate statement of expenditures from monies received from the 2009-2010 Ad Valorem Tax, and that proper documentation is available to verify all transactions as outlined in this document.



**Signature** \_\_\_\_\_

**Please Print Name** \_\_\_\_\_

**Official Title** \_\_\_\_\_

**Date** \_\_\_\_\_