

ST. CLAIR COUNTY COMMISSION MEETING AUGUST 11, 2020

The St. Clair County Commission met in regular session on August 11, 2020 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator
Donna Wood, CFO
Corey Phillips, Administrative Assistant
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Gary Hanner, License Inspector
John McWaters, Sheriff's Dept.
Lyman Lovejoy, Lovejoy Reality
Don Smith, Economic Development Council
Josie Howell, St. Clair Times
Lynn Crow, Maintenance Supervisor
Jason Goodgame, Goodgame Company
Matt Raburn, Raburn Construction
Nat Lee, Miller Electrical Company
Jonathan Bolen, Miller Electrical Company

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:06 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on July 28, 2020 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss the Engineer's recommendation to hire Mark Barnard for the vacant Operator I Position. On a motion by Commissioner Brown,

seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Engineer's recommendation to hire Mark Barnard for the Operator I Position is approved. (Letter to be made a part of these minutes as Attachment #1)

The next item was an informational item on the hiring of Seasonal Road Workers, Charles Jason Campbell and Damon Stewart.

The next item was an informational item with an update on the PWB (Public Works Bid) Project #36 Restroom and Pavilion for Canoe Creek Boat Launch Marina upcoming pre-construction meeting.

ADMINISTRATOR'S REPORT

The first item of the administrators report was to discuss approval of the travel requests as submitted in the Work Session. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests as submitted in the Work Session are approved. (List to be made a part of these minutes as Attachment #2)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to ask the St. Clair County Commission to authorize Chairman Paul Manning to engage in minor repair contracts related to the Ashville Jail and allow the commission to ratify these contracts at a subsequent meeting. The reason being that the Ashville Jail is in need of some repairs that need to be done in a timely fashion. There will be nothing that happens that does not come back in front of the commission. There will be nothing that needs to be Bid that doesn't get Bid and any of those types of actions will be approved by the commission on the front end. This will allow the commission to move in a more efficient manor to authorize the chairman to authorize the commencement of these minor and mostly service projects that are under the bid law for the commission to ratify after the fact. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that allowing the Commission Chairman, Paul Manning, to engage in minor Ashville Jail Repairs that do not fall under the bid law and to allow the commission to ratify these repairs at a subsequent meeting is approved.

The next item for discussion is to amend St. Clair County's current COVID-19 Protocol consistent with CDC (Center for Disease Control) Guidelines. The CDC has changed their guidelines concerning COVID-19 with regard as how to address employees after an employee has tested for COVID-19 and being able to return to work. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that St. Clair County's current COVID-19 Protocol be amended with consistent with CDC (Center for Disease Control) Guidelines. (Amendment to be made a part of these minutes as Attachment #3)

The next item for discussion was to rescind the decision to make the Grant Writer Position an employee of the county from the July 28, 2020 Commission Meeting.

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On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that rescinding the decision to make the Grant Writer Position an employee of the county from the July 28, 2020, Commission Meeting is approved.

The next item for discussion was to approve a Grant Writer Contract and to authorize the county to enter into a contract with Jan Bailey in the amount of three-hundred dollars a week and no more than twelve-hundred a month. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that approving a entering into a contract with Jan Bailey as a Grant Writer for the county is approved. (Contract to be made a part of these minutes as Attachment #4)

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

The first item of New Business was to discuss the Probate Judge, Mike Bowling's recommendation to remove one (1) Probate Court Clerk Position and to increase the remaining Probate Court Clerk from a paygrade fourteen (14) to a paygrade sixteen (16). On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Probate Judge, Mike Bowling's recommendation to remove one (1) Probate Court Clerk Position and to increase the remaining Probate Court Clerk from a paygrade fourteen (14) to a paygrade sixteen (16) is approved.

The next item for discussion was to approve Resolution 2020-43 authorizing the renewal of the \$4 million warrant with Metro Bank for one (1) additional year and ratify the agreement and the execution of any related documents. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that Resolution 2020-43 authorizing the renewal of the \$4 million warrant with Metro Bank for one (1) additional year and ratify the execution any related documents is approved. (Resolution to be made a part of these minutes as Attachment #5&5A)

The next item for discussion was to approve Resolution 2020-44 amending a tax abatement agreement with National Cement. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that Resolution 2020-44 amending a tax abatement agreement with National Cement is approved. (Resolution and agreement to be made a part of these minutes as Attachment #6&6A)

The next item for discussion renewing VSP Group Vision Proposal provided by Kansas City Life Insurance Company in the amount of \$7.33 for employee only and family in the amount of \$18.12. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that VSP Group Vision Proposal provided by Kansas City Life Insurance Company in the amount of \$7.33 for employee only and family in the amount of \$18.12 is approved. (Agreement to be made a part of these minutes as Attachment #7)

The next item for discussion the request of Trade name: Even Odds Bar and Grill for approval of 020 Restaurant Retail Liquor License for Applicant: HLLC located at 10191 US HWY 231 South, Cropwell, AL 35054. Commissioner Bowers made a motion to table for two weeks, seconded by Commissioner Mize, and with all voting aye, it was

RESOLVED, that the request of Trade name: Even Odds Bar and Grill for approval of 020 Restaurant Retail Liquor License for Applicant: HLLC located at 10191 US HWY 231 South, Cropwell, AL 35054 be tabled for two weeks per policy.

The next item for discussion was to approve ratifying the execution of an agreement with Clean Slate, Inc. for a concrete slab at the Ashville Jail in the amount of \$3,625.00. This will require a Budget Amendment. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that ratifying the execution of an agreement with Clean Slate, Inc. for a concrete slab at the Ashville Jail in the amount of \$3,625.00 is approved. (Agreement to be made a part of these minutes as Attachment #8)

The next item for discussion was to approve the request to ratify the purchase of a Freezer at the Ashville Jail Administration Building in the amount of \$10,668.32 with Allen Service. This will require a Budget Amendment. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request to ratify the purchase of a Freezer at the Ashville Jail Administration Building in the amount of \$10,668.32 with Allen Service is approved.

The next item for discussion was to consider a Public Works Project #46 with Prime Disaster Specialists for the Operations Center in the estimated amount of \$14,575.79. This will require a Budget Amendment. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the Public Works Project #46 with Prime Disaster Specialists for the Operations Center in the estimated amount of \$14,575.79 is approved.

The next item for discussion was to approve the request to ratify the proposal from RJ Mechanical in the amount of \$8,500.00 for HVAC and Plumbing repairs at the Ashville Jail. This will require a Budget Amendment. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

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RESOLVED, that the request to ratify the proposal from RJ Mechanical in the amount of \$8,500.00 for HVAC and Plumbing repairs at the Ashville Jail is approved. (Proposal to be made a part of these minutes as Attachment #9)

The next item for discussion approval of a proposal from BaseSix for work at the Ashville Jail. (Fire Alarm System in the amount of \$5,000.00 and Intercom System in the amount of \$4,000.00. This will require a Budget Amendment. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the proposal from BaseSix for work at the Ashville Jail. (Fire Alarm System in the amount of \$5,000.00 and Intercom System in the amount of \$4,000.00 is approved. (Proposal to be made a part of these minutes as Attachment #10)

The next item for discussion was to approve a proposal from Joiner Plumbing in the amount of \$3,300.00 for repairs on the Female Dorm at the Ashville Jail. This will require a Budget Amendment. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the proposal from Joiner Plumbing in the amount of \$3,300.00 for repairs on the Female Dorm at the Ashville Jail is approved. (Proposal to be made a part of these minutes as Attachment #11)

The next item for discussion was to approve the request to ratify the proposal from Bhate in the amount of \$3,550.00 for work at the Pell City Jail. This will require a Budget Amendment. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request to ratify the proposal from Bhate in the amount of \$3,550.00 for work at the Pell City Jail is approved. (Proposal to be made a part of these minutes as Attachment #12)

BOARD APPOINTMENTS

Commissioner Brown made a motion to appoint Commissioner Ricky Parker to the St. Clair County Day Program to fill the vacant seat of the late Commissioner Jimmy Roberts. The term of the board is indefinite. Motion was seconded by Commissioner Bowers, with all voting aye except Commissioner Parker, who abstained, it was

RESOLVED, that Commissioner Parker be appointed to the St. Clair County Day Program is approved.

The next item for discussion was to appoint Chief Glenn Walton to the St. Clair County DHR (Department of Human Resources Board). Commissioner Parker made a motion to appoint Chief Glen Walton to the St. Clair County DHR (Department of Human Resources Board) to fill the vacant seat of Marion Frazier who resigned. His term will expire on September 26, 2026. Motion was seconded by Commissioner Brown, and with all voting aye, it was

RESOLVED, that Chief Glenn Walton be appointed to the St. Clair County DHR Board. His term will expire on September 26, 2020.

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The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

The next item for discussion was to adjourn temporarily to enter into a Work Session at 9:30a.m. for a period of an hour to discuss jail repairs. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that adjourning into a Work Session at 9:30a.m. for a period of an hour to discuss jail repairs is approved.

The next item for discussion was to reconvene the Commission Meeting at 11:08a.m. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Commission Meeting will reconvene at 11:09a.m.

The next item for discussion was to approve any necessary jail repair or maintenance including, but not limited to roof repairs at the Ashville Jail and consider the recommendation from James Hill, County attorney to approve a proposal from CMH Architects in the amount of \$32,000.00 for Professional Services. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that any necessary jail repair or maintenance including, but not limited to roof repairs at the Ashville Jail and the recommendation from James Hill, County Attorney, to approve a proposal from CMH Architects in the amount of \$32,000.00 for Professional Services is approved. (Proposal to be made a part of these minutes as Attachment #13)

There being no further business, the meeting adjourned, subject to call, at approximately 11:09a.m. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye.

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{Signature page to follow}

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner