

ST. CLAIR COUNTY COMMISSION MEETING JULY 14, 2020

The St. Clair County Commission met in regular session on July 14, 2020 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jeff Brown, Commissioner District One

Members Absent:

Others Present: Tina Morgan, Administrator
Donna Wood, CFO
Corey Phillips, Administrative Assistant
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Gary Hanner, License Inspector
Mike Bowling, Probate Judge
John McWaters, Sheriff's Department
Don Smith, Economic Development Council
Dana Webb, Visitor
Heather Webb, Visitor
Lyman Lovejoy, Lovejoy Reality
Bob Mize, Visitor
Ronnie Clements, Lakeside Grill
Matthew Cronin, Lakeside Grill
Brooke Capps, Lakeside Grill

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:10a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on June 23, 2020 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss the Engineer's recommendation to post the Operator I position, which will be vacant when one of the employees is hired/promoted for

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the vacant Operator II position. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that it is the Engineer's recommendation to post the Operator I position when the Operator II position is filled is approved.

The next item was to discuss approving a letter of support to seek a grant through the Federal Fish and Wildlife Division that would build fund a bridge project on Beulah Circle to allow fish passage on Big and Little Canoe Creek. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a letter of support to seek a grant through the Federal Fish and Wildlife Division that would build fund a bridge project on Beulah Circle to allow fish passage on Big and Little Canoe Creek is approved. (Letter to be made a part of these minutes as Attachment #1)

Informational Item: Hired Joshua Thomas, Marty Murphree and Cody Walker into the vacant Seasonal Road Worker Positions.

The next item was to discuss approval of the contract with Kilgore Construction Company, Inc. for PWB #36 (Public Works Bid) Restroom and Pavilion for Canoe Creek Boat Launch in the estimated amount of \$132,192.00. County Engineer, Dan Dahlke, has received all the Bonds and Contracts from the contractor. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the contract with Kilgore Construction Company, Inc. for PWB #36 (Public Works Bid) Restroom and Pavilion for Canoe Creek Boat Launch in the estimated amount of \$132,192.00 is approved. (Contract to be made a part of these minutes as Attachment #2)

The next item was to discuss approval of an agreement with Northwest Water Authority for relocation of a waterline due to a bridge replacement on Washington Valley Road over Walker Branch Road. Northwest Water is asking the county to split the cost of the waterline relocation project, the total estimated cost at \$19,500.00, with the county's part no higher than \$9,750.00. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that an agreement with Northwest Water Authority is approved. (Agreement to be made a part of these minutes as Attachment #3)

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (Travel requests to be made a part of these minutes as Attachment #4)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss authorizing Chairman Manning to execute a letter and send it to the Governor's appointment secretary related to the filling of our District 4 seat which was left vacant by the passing of Commissioner Jimmy Roberts, who served our county for over twenty-five years. The letter is to ask Governor Ivey to appoint Mr. Bob Mize, the only candidate who has qualified for the position. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that authorizing the Chairman to execute a letter asking the Governor to appoint Mr. Bob Mize in the vacant District 4 seat is approved. (Letter to be made a part of these minutes as Attachment #5)

The next item was to discuss approval of COVID-19 protocol. County Attorney, James Hill, stated that this is a very straight forward protocol that the EMA Director, Patrice Kuzejeski, has approved related to how we will handle certain HR (Human Resources) issues the same relates to this ongoing pandemic. The county has had many questions related to this issue and the county has given consistent answers, but this has reached a point to where there is a value to put a protocol in place with regard to how the county will respond to certain situations that our employees may face in the upcoming weeks and months. This protocol is not different to what has happened it only formalizes and memorializes what has already happened and what will happen moving forward. The Protocol also says that even with our healthy employees and with employees that aren't showing symptoms that the county expects that the employees maintain social distancing and to wear masks when they cannot maintain social distancing or have a barrier between them and whom they are in contact with. To also include that with this pandemic, this protocol may be subject to change or be amended as time goes forward. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the COVID-19 protocol is approved. (Protocol to be made a part of these minutes as Attachment #6)

OLD BUSINESS

The first item of Old Business was to discuss the request of Trade name: Lakeside Grill LLC Applicant: Lakeside Grill LLC. Located at 1095 Coosa Island Road Cropwell, Al 35054, for license type: 020 Restaurant Retail Liquor. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Trade name: Lakeside Grill LLC Applicant: Lakeside Grill LLC. Located at 1095 Coosa Island Road Cropwell, Al 35054, for license type: 020 Restaurant Retail Liquor tabled from last meeting is approved.

.NEW BUSINESS

The first item of New Business was to discuss the approval of BlueCross BlueShield Health and Dental FY20-2021 contract renewal. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that the BlueCross BlueShield Health and Dental FY20-2021 contract renewal is approved. (Contract to be made a part of these minutes as Attachment #7)

The next item was to discuss approving Central Dispatch municipality contract renewals pending County Attorney's review. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Central Dispatch municipality contract renewals pending County Attorney's review are approved.

The next item was to discuss approving the county's portion of Shannon Hyatt's purchase of Noble Eagle Military Service to the Retirement System in the amount of \$3,095.39. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the county's portion of Shannon Hyatt's purchase of Noble Eagle Military Service to the Retirement System in the amount of \$3,095.39 is approved.

The next item was to discuss adopting a Resolution 2020-37 honoring Dana Webb for his Tenure and Accomplishment for serving on the St. Clair County Economic Development Board. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Resolution 2020-37 honoring Dana Webb for his Tenure and Accomplishment for serving on the St. Clair County Economic Development Board is approved. (Resolution to be made a part of these minutes as Attachment #8)

The next item was to discuss authorizing the Chairman to execute and submit the 5311 Public Transportation/JARC (Job Access and Reverse Commute) Grant application for FY2021 as well as all related agreements and documents in connection with the grant program for 5311 Public Transportation Grant, JARC and the CARES Act (Coronavirus Aid, Relief and Economic Security Act). On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that authorizing the Chairman to execute and submit the 5311 Public Transportation/JARC Grant application for FY2021 as well as all related agreements and documents in connection with the grant program for 5311 Public Transportation Grant, JARC and the CARES Act is approved. NOTE: Minutes of June 23, 2020-Public Hearing and Resolutions adopted.

The next item was to discuss approving a quote from Prime Disaster Specialists to complete the cleaning/repairs at the Ashville Courthouse. James Hill, County Attorney, made a statement as to this being a Public Works Project and for the public health and safety of employees and public. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the quote/Public Works Project for Prime Disaster Specialists to complete the cleaning/repairs at the Ashville Courthouse is approved.

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The next item was to discuss renewing agreements with Birmingham ATM Cash Services, LLC. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that renewing agreements with Birmingham ATM Cash Services, LLC. is approved. (Contract to be made a part of these minutes as Attachment #9)

The next item was to discuss the request from Maintenance employee, Marcus Fincher, to pay an invoice to Piedmont Plastics without a purchase order in the amount of \$4,788.29. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that request from Marcus Fincher to pay an invoice to Piedmont Plastics without a purchase order in the amount of \$4,788.29 is approved.

The next item was to discuss the request from Patrice Kurzejeski, EMA Director, for various items to be declared as surplus. The items are non-working items. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request from Patrice Kurzejeski, EMA Director, for various items to be declared as surplus is approved. (List to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of the agreement with Spectrum Solutions, Inc. for BID#38 Door Security System in the estimated amount of \$39,519.56 in the Pell City Courthouse. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the agreement with Spectrum Solutions, Inc. for BID#38 Door Security System in the estimated amount of \$39,519.56 in the Pell City Courthouse is approved. (Agreement to be made a part of these minutes as Attachment #11)

The next item was to discuss creating, posting and hiring a part-time grant writer who can also help with COVID-19 responsibility as needed. This will be a contract position. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that creating, posting and hiring a part-time grant writer who can also help with COVID-19 responsibility as needed is approved. (Job description to be made a part of these minutes as Attachment #12) NOTE: Item was rescinded in the August 11, 2020, Commission Meeting.

The next item was to discuss rescheduling the August 20th work session to Tuesday, August 25th before the regular scheduled Commission Meeting. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that rescheduling the August 20th work session to Tuesday, August 25th before the regular scheduled Commission Meeting is approved.

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The next item was to discuss extending Shawn Cain's FMLA (Family Medical Leave Act) for 30 days and also Declaration of Emergency Sick-Leave request. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that extending Shawn Cain's FMLA for 30 days and also Declaration of Emergency Sick-Leave request is approved.

The next item was to discuss approving the acceptance for the Election Expenses Funding related to COVID-19 CARES Act in the amount of \$18,335.00. This will also require a budget amendment. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the acceptance for the Election Expenses Funding related to COVID-19 CARES Act in the amount of \$18,335.00 is approved.

BOARD APPOINTMENTS

The next item for discussion was board appointments. Commissioner Brown made a motion to reappoint Commissioner Ricky Parker to the Coosa Valley RC&D Board. His term will expire September 30, 2021. Motion was seconded by Commissioner Bowers, and with all voting aye, it was

RESOLVED, that the request to reappoint Commissioner Ricky Parker to the Coosa Valley RC&D Board with his term expiring September 30, 2021, is approved.

Informational Item: Sales Tax Holiday begins on the third Friday in July.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:32a.m. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye.

{END OF DOCUMENT}

{Signature Page to follow}

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Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner