

ST. CLAIR COUNTY COMMISSION MEETING JUNE 23, 2020

The St. Clair County Commission met in regular session on June 23, 2020, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman  
Jeff Brown, Commissioner District One  
Ricky Parker, Commissioner District Two  
Tommy Bowers, Commissioner District Three

Members Absent: Jimmy Roberts, Commissioner District Four

Others Present: Tina Morgan, Administrator  
Donna Wood, CFO  
Corey Phillips, Administrative Assistant  
Dan Dahlke, Engineer  
James Hill, County Attorney  
Gary Hanner, License Inspector  
Janet Smith, Public Transportation  
John Myers, Technology  
Deb Howard, Census  
Billy Murray, Sheriff  
John McWaters, Sheriff's Dept.  
Don Smith, Economic Development Council  
Taylor Mitchell, St. Clair Times  
Nicole Anderson, Lakeside Grill

**PUBLIC HEARING PUBLIC TRANSPORTATION-Janet Smith**

Chairman Manning opened the Public Hearing at 9:10am.

The St. Clair County Commission is applying to the Alabama Department of Transportation for an Administrative, Operating and Capital assistance grant under 49 U.S.C. Section 5311 of the Federal Transit Laws, as codified. The operating grant will provide financial assistance for Public Transportation for the residents of St. Clair County and open door contract service during FY2021 and to purchase goods and services needed to combat contaminations related to COVID-19 through CARES Act (Coronavirus Aid, Relief and Economic Security Act) funding. The Capital Grant will provide financial assistance to purchase at least two, 17 passenger buses and one minivan. This grant will also include the Job Access and Reverse Commute (JARC) program to assist those residents who qualify by our local DHR (Department of Human Resources) to receive transportation to and from their jobs. The service currently operates Monday through Friday, 6 a.m. to 6 p.m. All passengers, including wheelchair users, must schedule rides 24 hours in advance. Fares are \$2.00 (cash only) per 5 miles for a one-way trip and \$1.00 for each additional stop. Fares are paid per person, caregivers and children under age 5 ride free. No service changes are planned at this time. Copies of the detailed service description, proposed changes and project budget may be obtained at the St. Clair County Public Transportation Office located at 1815 Cogswell Avenue, Suite 121, Pell City, Alabama 35125 between the hours of 8 a.m. and 5 p.m. There being no additional public comment, Chairman Paul Manning closed the Public Hearing at 9:13 a.m.

**CALL TO ORDER of REGULAR MEETING**

Chairman Manning declared a quorum present at 9:14a.m. and called the meeting to order.

**APPROVAL OF AGENDA**

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

**APPROVAL OF MINUTES**

On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on June 9, 2020 be approved.

**ENGINEER'S REPORT**

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss ROW (Right of way) on tracts 1, 2 and 3 for the Walker Branch Bridge Replacement Project. Tract 1 - \$1,235.00; Tract 2 - \$555.00; Tract 3 - \$3,400.00: Total price \$5,190.00. All three property owners have agreed. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the ROW (Right of way) on tracts 1, 2 and 3 for the Walker Branch Bridge Replacement Project is approved. (Documents to be made a part of these minutes as Attachment #1)

The next item was to discuss approval of Resolution 2020-35 in support of ALDOT (Alabama Department of Transportation) doing a Pavement Rehabilitation Project on I-20 from Jefferson County Line to 0.87 miles East of Kelly Creek Road. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Resolution 2020-35 in support of ALDOT (Alabama Department of Transportation) doing a Pavement Rehabilitation Project on I-20 from Jefferson County Line to 0.87 miles East of Kelly Creek Road is approved. (Resolution to be made a part of these minutes as Attachment #2)

Informational item: Trent Wyatt Filled one of the Seasonal Road Worker positions.

The next item was to discuss a Crew Leader position left vacant after Howard Harp's retirement. County Engineer, Dan Dahlke, recommends hiring Gene Woods for vacant Crew Leader position. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the recommendation of the Engineer for Gene Woods to fill the vacant Crew Leader position is approved. (Recommendation Letter to be made a part of these minutes as Attachment #3)

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The next item was to discuss PWB #36 (Public Works Bid) results on the Restroom and Pavilion for Canoe Creek Boat Launch. Mr. Dahlke said the low bid was from Kilgore Construction in the amount of \$132,192.00. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the PWB #36 be awarded to Kilgore Construction in the amount of \$132,192.00 is approved.

The next item was to discuss an agreement with the Town of Steele for road work on Herb Collette Road wherein the county will pay \$35,694.00 and the town will pay \$49,214.80 on a contract totaling \$84,908.80. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the agreement with the Town of Steele for road work wherein the county will pay \$35,694.00 and the town will pay \$49,214.80 on a contract totaling \$84,908.80 is approved. (Agreement to be made a part of these minutes as Attachment #4)

The next item was to discuss Resolution 2020-36 in support of ALDOT (Alabama Department of Transportation) doing a pavement Rehabilitation Project and Ramp Improvement on I-59 from Jefferson County Road #10 to just North of the St. Clair County Line. This will also improve the ramps at the Argo exit. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Resolution 2020-36 in in support of ALDOT (Alabama Department of Transportation) doing a pavement Rehabilitation Project and Ramp Improvement on I-59 from Jefferson County Road 10 to just North of the St. Clair County Line is approved. (Resolution to be made a part of these minutes as Attachment #5)

### **ADMINISTRATOR'S REPORT**

The first item of the Administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (Travel requests to be made a part of these minutes as Attachment #6)

### **COUNTY ATTORNEY'S REPORT**

The first item of the County Attorney's report was to discuss approval of Resolution 2020-34 for revising the County Handbook concerning Section 403 Paydays Payroll. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2020-34 concerning the revision of County Handbook in Section 403, Paydays Payroll is approved. (Resolution to be made a part of these minutes as Attachment #8)

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The next item was to discuss approval of Resolution 2020-36A seeking an Attorney General's opinion concerning direct deposit payments. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2020-36A seeking an Attorney General's opinion concerning direct deposit payments is approved.  
(Resolution to be made a part of these minutes as Attachment #9)

The next item was to discuss approval of an agreement with the City of Moody concerning improvements at the Brompton intersection. The project is out to commence. An agreement was previously passed wherein the county to solicit monies from the State, commitment from the state and private entity Loves Travel Stop and now going to ask a second entity Speedway to consider participating at the same level as the other four entities not the state. Mr. Hill recommended passing this agreement subject to all other parties executing the agreement. Mr. Hill said he is not interested in rescinding the existing agreement until all parties sign this agreement. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that an agreement with the City of Moody concerning improvements at the Brompton intersection subject to all other parties executing the agreement is approved. (Agreement to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of maintenance work for the St. Clair County Courthouse in Ashville under the CARES Act (Coronavirus Aid, Relief and Economic Security Act). Mr. Hill would like to claim the necessary maintenance under the CARES Act due to some offices were working Skelton crews and some offices such as the court system, etc. being closed due to COVID-19 restrictions. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that maintenance work for the St. Clair County Courthouse in Ashville under the CARES Act is approved.

Informational item: Mr. Hill also wanted to mention that the St. Clair County Courthouses did not officially close. Some departments were taking phone payments, online payments, mail payments, etc. He wanted to let the public know that the courthouses have been open every day. The county has conducted business every day with COVID-19 restrictions.

The next item was to discuss approval of the project at the EMA/E911 (Emergency Management Agency) office related to water intrusion which will require Maintenance / Remediation and also approve if there are any necessary Declarations of Emergency. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the project at the EMA/E911 office related to water intrusion which will require Maintenance / Remediation and also if there are any necessary Declarations of Emergency are approved.  
(Letter to be made a part of these minutes as Attachment #11)

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Informational item: Mr. Hill mentioned the recent tragedy of the death of a City of Moody Police Officer and how the St. Clair County Sheriff's Office provided services during their time of loss. The St. Clair County Sheriff's Department were always present and available to the extent that Law Enforcement was needed at the time along with other agencies and their hard work and dedication did not go unnoticed.

Informational item: Commissioner Tommy Bowers wanted to note that the St. Clair County EMA/E-911 Offices has temporarily moved into the St. Clair County Courthouse in Pell City.

### **OLD BUSINESS**

The first item of old business was to consider rescinding an item from the June 9, 2020, Commission Meeting due to store being located within the city limits of Leeds. The request of Trade name: MOUNTAINVIEW PACKAGE STORE; Applicant: MOUNTAINVIEW PACKAGE STORE INC. Located at 8525 WHITFIELD AVENUE; SUITE 101 LEEDS, AL 35094 for 011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE). On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that rescinding the request of Trade name: MOUNTAINVIEW PACKAGE STORE; Applicant: MOUNTAINVIEW PACKAGE STORE INC. Located at 8525 WHITFIELD AVENUE; SUITE 101 LEEDS, AL 35094 for 011 - LOUNGE RETAIL LIQUOR - CLASS II (PACKAGE) due to the business being located within the city limits of Leeds, Alabama is approved.

### **NEW BUSINESS**

The first item of New Business was to discuss approving request from Revenue Commissioner, Ken Crowe, to amend the general fund budget for a vehicle repair at Moody Auto Service in the amount of \$1,525.00. The request is to reimburse the reappraisal budget that initially paid the invoice on November 26, 2019, with check #46953. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request from Revenue Commissioner, Ken Crowe, to amend the general fund budget for a vehicle repair at Moody Auto Service in the amount of \$1,525.00. The request is to reimburse the reappraisal budget that initially paid the invoice on November 26, 2019, with check #46953 is approved.

The next item was to discuss the request of Trade name: Lakeside Grill LLC. for approval of a 020 Restaurant Retail Liquor for Applicant: Lakeside Grill LLC. located at 1095 Coosa Island Road, Cropwell, Alabama 35054. Commissioner Bowers made a motion to table for two weeks, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Trade name: Lakeside Grill LLC. for approval of a 020 Restaurant Retail Liquor for Applicant: Lakeside Grill LLC. located at 1095 Coosa Island Road, Cropwell, Alabama be tabled for two weeks per policy.

The next item was to discuss approving Public Transportations 5311 Supplemental Agreement requirements for CARES Act (Coronavirus Aid, Relief and Economic

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Security Act) of 2020. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Public Transportations 5311 Supplemental Agreement requirements for CARES Act of 2020 is approved. (Agreement to be made a part of these minutes as Attachment #12)

The next item was to discuss adopting a Resolution 2020-33 to provide TIER I benefits to TIER II employees. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that adopting a Resolution 2020-33 to provide TIER I benefits to TIER II employees is approved. (Resolution to be made a part of these minutes as Attachment #13)

The next item was to discuss approving a request from Sheriff Murray to create (4) four full-time detention officer positions that will replace (5) five current part-time detention officer positions. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request from Sheriff Murray to create (4) four full-time detention officer positions that will replace (5) five current part-time detention officer positions is approved. (Job descriptions to be made a part of these minutes as Attachment #14)

The next item was to discuss approving a purge service agreement with Shred-it. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a purge service agreement with Shred-it is approved. (Agreement to be made a part of these minutes as Attachment #15)

The next item was to discuss approving the purchase of seven (7) laptops. The laptops will be charged to the CARES Act. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the purchase of seven (7) laptops to be charged to the COVID-19 Grant is approved.

The next item was to discuss awarding the Bid #38 for the Door Security System to the lowest responsible bidder, Spectrum Solutions. John Myers with St. Clair Technology recommended Spectrum Solutions. County Attorney, James Hill, wanted to note that the lowest bid was none responsive, in that the bidder did not have all of the required material. The Purchase is applicable to safety and security of personnel and it is also under the \$50,000.00 for Public Works Project. The county will also seek reimbursement for the project under the SB161 related to the CARES Act. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Bid #38 for the Door Security System from Spectrum Solutions is approved.

**Board Appointments**

NONE

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Informational item to be recorded in the minutes: per Mitzi Cardin's recommendation that Sheri Sanders will fill vacant Occasional Juvenile Detention Officer Position.

Informational item to be recorded in the minutes: Amanda Highfield and Nicklaus Lee were hired in vacant Temporary Safety Personnel Contract Positions.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:41a.m. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye.

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{SIGNATURE PAGE TO FOLLOW}

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Paul Manning, Chairman

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Jeff Brown, Commissioner

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Ricky Parker, Commissioner

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Tommy Bowers, Commissioner

ABSENT

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Jimmy Roberts, Commissioner