

ST. CLAIR COUNTY COMMISSION MEETING MAY 12, 2020

The St. Clair County Commission met in regular session on May 12, 2020 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three

Members Absent: Jimmy Roberts, Commissioner District Four

Others Present: Tina Morgan, Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
Corey Phillips, Commission
Mike Bowling, Judge of Probate
James E. Hill, III, County Attorney
David Atchison, St. Clair Times
Derrick Mostella, Mayor, City of Ashville
Bob Mize, Visitor
Lyman Lovejoy, Lovejoy Reality

CALL TO ORDER

The Chairman declared a quorum present 9:02 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting and the Public Hearing on April 28, 2020 are approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss the request from the City of Odenville to provide ten (10) loads of chert for an ongoing project inside their corporate limits. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request from the City of Odenville to provide ten (10) loads of chert for an ongoing project inside their corporate limits is approved.

ST. CLAIR COUNTY COMMISSION MEETING MAY 12, 2020

The next item was to discuss proposal from Sain Associates to complete design of the improvement at the I-20 and Kelly Creek Road Interchange. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that proposal from Sain Associates to complete design of the improvement at the I-20 and Kelly Creek Road Interchange is approved. (Proposal to be made a part of these minutes as Attachment #1)

The next item was to discuss an agreement with the City of Steele to install cross drain on Valley Road Project wherein the City will pay \$4,284.02 and the County will pay \$1,477.50 on a contract totaling \$5,761.52. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, an agreement with the City of Steele to install cross drain on Valley Road Project wherein the City will pay \$4,284.02 and the County will pay \$1,477.50 on a contract totaling \$5,761.52 is approved. (Agreement to be made a part of these minutes as Attachment #2)

The next item was to discuss revision to PWB (Public Works Bid) that will go out for the Restroom Project at Canoe Creek Boat Marina. Needs to be amended to add a Pavilion to Bid. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a revision to PWB due to an amendment to the Bid to add a Pavilion that will go out for the Restroom Project at Canoe Creek Boat Marina is approved.

The next item was to discuss sending out an RFQ (Request for Qualification) for the Trails End Project to provide Engineering Services. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that sending out RFQ for the Trails End Project to provide Engineering Services is approved.

The next item was to discuss keep the Seasonal Road Worker I positions open until the vacant positions are filled. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of the engineer to keep the vacant Seasonal Road Worker I positions open until the positions are filled is approved.

Informational item: Notification that a communications tower is going to be installed near 24540 U.S. Highway 231 North Ragland, Alabama.

ADMINISTRATOR'S REPORT

The first item was to discuss approving the travel requests as submitted in the work session pending COVID-19 restrictions. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the travel requests as submitted in the work session pending COVID-19 restrictions are approved. (List to be made a part of these minutes as Attachment #3)

COUNTY ATTORNEY'S REPORT

The first item on the County Attorney's Report was to discuss Surplus Real Property-Lease to the Board of Education. County Attorney, James Hill, stated that a portion of the Ashville Health Department Building is not being used, to pass Resolution 2020-27 to Surplus for St. Clair County Commission to enter into a Lease agreement with St. Clair County Board of Education to use to vacant portion of the Ashville Health Department Building, with a term of \$1,200.00 a month with recommendation to waive up to that amount. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution to Lease agreement with St. Clair County Board of Education to use the vacant portion of the building, with a term of \$1,200.00 a month with recommendation to waive up to that amount is approved. (Resolution 2020-27 to be made a part of these minutes as Attachment #4)

The next item was to discuss an amendment to the Travel Policy in relation to St. Clair County opening up County Offices. Courthouses have been left open with Elected Officials utilizing on-line resources and appointments to help serve the citizens. It has been very important that the facilities have been available for continued use. The policy will include if an employee travels outside of State or country to include a doctor's excuse to return back to work. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the amendment to the Travel Policy is approved. (Amended Policy to be made a part of these minutes as Attachment #5)

Informational Item: County Attorney, James Hill, stated that St. Clair County has again obtained one of the highest credit ratings available. St. Clair County has obtained a credit rating of AA-2.

OLD BUSINESS

The first item was to discuss the request of Trade name: Greensport Marina; for approval of a 050 Retail Beer (off premises only) and 070- Retail Table Wine (off premises only) for Applicant: Greensport Marina, LLC. Located at 1000 Greensport, Ashville, Alabama, tabled from the last meeting. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Trade name: Greensport Marina; for approval of a 050 Retail Beer (off premises only) and 070- Retail Table Wine (off premises only) for Applicant: Greensport Marina, LLC. Located at 1000 Greensport Ashville, Alabama, is approved.

NEW BUSINESS

The first item of New Business was to discuss the request of Mayor Mostella with City of Ashville to enter into a loan agreement with St. Clair County Commission in the amount of \$100,000.00 for road projects. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Mayor Mostella with City of Ashville to enter into a loan agreement in the amount of \$100,000.00 for road projects is approved. (Agreement to be made a part of these minutes as Attachment #6)

The next item for discussion was to consider approving Public Works Project in the amount of \$15,600.00 for renovation at the Operations Center. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Public Works Project in the amount of \$15,600.00 for renovation at the Operations Center is approved.

The next item for discussion was to consider approving a proposal from Allen Services to replace a defective defrost band unit #6 in the amount of \$592.01 and unit #11 Heat Pump replacement in the amount of \$8,748.00 at the Pell City Jail. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that a proposal from Allen Services to replace a defective defrost band unit #6 in the amount of \$592.01 and unit #11 Heat Pump replacement in the amount of \$8,748.00 at the Pell City Jail is approved.

The next item for discussion was to consider approving Public Works Project with American Fire Proposals: Pell City & Ashville Jail \$43,010.00, Pell City & Ashville Courthouses & Annex \$6,357.00, totaling \$49,367.00. This will require a budget amendment. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Public Works Project with American Fire Proposals: Pell City & Ashville Jail \$43,010.00, Pell City & Ashville Courthouse & Annex \$6,357.00 totaling \$49,367.00 is approved.

The next item for discussion was to consider letting Bid for Pell City Courthouse Door Security System. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that letting Bid for Pell City Courthouse Door Security System is approved.

The next item for discussion was to consider approving an annual maintenance agreement from Kyocera Document Solutions for a copier at the EMA (Emergency Management Agency) Office. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that an annual maintenance agreement from Kyocera Document Solutions for a copier at the EMA Office is approved. (Agreement to be made a part of these minutes as Attachment #7)

ST. CLAIR COUNTY COMMISSION MEETING MAY 12, 2020

The next item for discussion was to consider approval of Shoal Creek Communications Proposal in the amount of \$4,495.00 for Ashville Courthouse Cameras. This will require a budget amendment. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Shoal Creek Communications Proposal in the amount of \$4,495.00 for Ashville Courthouse Cameras is approved.

The next item for discussion was to consider approving the request of the E-911 Director, Aislinn Campbell, to pay an invoice without a purchase order in the amount of \$60.97 to Express Oil. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of the E-911 Director, Aislinn Campbell, to pay an invoice without a purchase order in the amount of \$60.97 to Express Oil is approved.

The next item for discussion was to consider applying for FEMA (Federal Emergency Management Agency) Grant for COVID-19 reimbursement. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that applying for FEMA Grant for COVID-19 reimbursement is approved.

The next item for discussion was to consider approving the request of Judge Mike Bowling to create a temporary paygrade 11 clerk. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request of Judge Mike Bowling to create a temporary paygrade 11 clerk is approved. (Job description to be made a part of these minutes as Attachment #8)

Informational item to be recorded in the minutes; Probate Judge Mike Bowling hired Miranda Cater in the vacant Driver's License Clerk Contract Position.

BOARD APPOINTMENTS- None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:26a.m. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

ST. CLAIR COUNTY COMMISSION MEETING MAY 12, 2020

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Absent
Jimmy Roberts, Commissioner