

ST. CLAIR COUNTY COMMISSION MEETING MARCH 24, 2020

The St. Clair County Commission met in regular session on March 24, 2020, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three

Members Absent: Jimmy Roberts, Commissioner District Four

Others Present: Tina Morgan, Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
James Hill, County Attorney
Clay Phillips, Assistant Engineer

CALL TO ORDER of REGULAR MEETING

Chairman Manning declared a quorum present at 9:20 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on March 10, 2020, Emergency Meetings of March 16, 2020, and March 18, 2020, be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss a Construction Agreement with ALDOT (Alabama Department of Transportation) for Deck Rehabilitation for a bridge on CR-10 (County Road) and another bridge on Kelly Creek Road in the Brompton area. The estimated cost of the project will be \$457,970.05 wherein 20% of the amount will be Federal Aid Exchange Funds (FAEF) in the amount of \$91,594.01. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an Agreement with ALDOT for Deck Rehabilitation for a bridge on CR-10 and bridge on Kelly Creek Road in the Brompton area is approved. The estimated cost of the project will be \$457,970.05 wherein 20% of the amount will be Federal Aid

ST. CLAIR COUNTY COMMISSION MEETING MARCH 24, 2020

Exchange Funds (FAEF) in the amount of \$91,594.01. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss updating the 2020 County Transportation Plan. Assistant Engineer, Clay Phillips, said the plan that was submitted on August 27, 2019, had to be revised. ALDOT (Alabama Department of Transportation) said the revision was due to the Road Safety Money that the county cannot use for the Rebuild Alabama Plan. The Valley Road Project was removed from the County Plan. A copy of the August 27, 2019 Plan and the updated March 24, 2020 Plan were submitted to the ACCA (Association of County Commissions of Alabama), to the media and posted in both of the courthouses. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the recommendation of Assistant County Engineer, Clay Phillips, to update the County 2020 Transportation, remove the Valley Road Project, is approved. (Documents to be made a part of these minutes as Attachment #2)

The next item was to discuss improvements to parking area at the St. Clair County Arena. The Assistant Engineer, Clay Phillips, said Lude Mashburn, with the Park and Recreation Board, advised that the Park and Recreation Board will pay \$5,000.00 toward the project, which will be half (½) of the cost. The County Road Department Employees will work on the parking lot, clearing the fence line, etc. The project will require working three to four (3-4) weekends. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that that request of the Assistant Engineer to begin working on the project for improvements to the parking lot, cleaning the fence line, etc. at the St. Clair County Arena is approved.

ADMINISTRATOR'S REPORT

None

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss an Amendment to the St. Clair County Handbook related to Emergency Paid Leave. Amendment of the Emergency Paid Leave in the handbook provision to recognize the Emergency Paid Sick Leave that was passed by Congress in regards to the Coronavirus (COVID-19). On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Amendment to the St. Clair County Handbook related to Emergency Paid (COVID-19) Leave is approved. (Amendment to be made a part of these minutes as Attachment #3)

The next item was to discuss temporarily amending a personnel policy in the handbook of St. Clair County related to obtaining a doctor's excuse to be able to return to work. Policy states that an excuse is needed to return to work if out for more than three (3) days. Recommend to temporarily suspend the doctor's excuse during the duration of the current Declaration of Emergency related to Coronavirus (COVID-19) at the discretion of the applicable Department Head or Elected Official. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

ST. CLAIR COUNTY COMMISSION MEETING MARCH 24, 2020

RESOLVED, that temporarily amending a personnel policy in the handbook of St. Clair County related to obtaining a doctor's excuse to be able to return to work is approved. (Amendment to be made a part of these minutes as Attachment #4)

OLD BUSINESS

None

NEW BUSINESS

The first item of New Business was to discuss approving the renewal of a three (3) year Unifirst Agreement pending the County Attorney's review. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the renewal of a three (3) year Unifirst Agreement is approved. (Agreement to be made a part of these minutes as Attachment #5)

The next item was to discuss approving request from Jail Captain, John Kitchens to pay Budget Janitorial Supply invoice without a purchase order in the amount of \$149.95. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request from Jail Captain, John Kitchens to pay Budget Janitorial Supply invoice without a purchase order in the amount of \$149.95 is approved.

The next item was to discuss approving request from Jail Captain, John Kitchen, to pay Budget Janitorial Supply invoice without a purchase order in the amount of \$3,673.60 due to COVID-19. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request from Jail Captain, John Kitchens, to pay Budget Janitorial Supply invoice without a purchase order in the amount of \$3,673.60 due to COVID-19 is approved.

The next item was to discuss the request from Maintenance Supervisor, Lynn Crow, to pay an invoice to TG Towing without a purchase order in the amount of \$250.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request from Maintenance Supervisor, Lynn Crow, to pay an invoice to TG Towing without a purchase order in the amount of \$250.00 is approved.

The next item was to discuss request from Public Transportation Director, Janet Smith, for approval of FY20 Certifications and Assurances for Federal Transit Administration Assistance. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request from Public Transportation Director, Janet Smit, for approval of FY20 Certifications and Assurances for Federal Transit Administration Assistance is approved. (Documents to be made a part of these minutes as Attachment #6)

The next item was to discuss Daiken Proposal in the amount of \$3,468.48 to repair the HVAC at the Ashville Courthouse retroactive to March 20, 2020. Several departments in the Ashville Courthouse were without air conditioning. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that Daiken Proposal in the amount of \$3,468.48 to repair the HVAC at the Ashville Courthouse retroactive to March 20, 2020, is approved. (Proposal to be made a part of these minutes as Attachment #7)

Board Appointments

None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:35a.m. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye.

{END OF DOCUMENT}

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

ABSENT
Jimmy Roberts, Commissioner