

ST. CLAIR COUNTY COMMISSION MEETING JANUARY 28, 2020

The St. Clair County Commission met in regular session on January 28, 2020, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jimmy Roberts, Commissioner District Four

Members Absent: None

Others Present: Tina Morgan, Administrator
Sandra Wolfe, Deputy Administrator
Donna Wood, CFO
Dan Dahlke, Engineer
James Hill, County Attorney
Bill Richvalsky, E-911 Director
Bob Mize
Lyman Lovejoy, Lovejoy Reality
Gary Staples
Charity Mitcham, Soil Conservation
Gary Staples, Soil Conservation
John McWaters, Sheriff's Dept.
David Atchison, St. Clair Times
Morgan Thayer, News Aegis
Donna Poe
Donald Walker
Perry Poe
Olandous Curry
Jesse Hall
David Atkins

CALL TO ORDER of REGULAR MEETING

Chairman Manning declared a quorum present at 9:25a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on January 14, 2020 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

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The next item was to discuss supplemental agreement with Sain and Associates for the intersection improvement projects on US Highway 411/Sanie Road and Park Avenue/411, these projects have developed quite a bit since they began. There has also been a corridor study on this whole section on 411. As a result this has turned out to be a larger project than when it started. To cover extra work that Sain and Associates are having to do is estimated \$52,000.00. With this MPO (Congestion Management Project) the county will only be paying 20% of this estimated \$52,000.00 cost. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that supplemental agreement with Sain and Associates for the intersection improvement projects on US Highway 411/Sanie Road and Park Avenue/411 is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss ROW (Right of Way) Acquisition Proposal for US Highway 411 Intersection Sanie Road and Park Avenue Improvement Project. The county will have to acquire the right of way of some commercial property. Part of this will be the acquisition process with Tillman Consulting, LLC. at a cost of \$89,250.00 for both intersections with the county's part being 20% of the \$89,250.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that ROW (Right of Way) Acquisition Proposal for US Highway 411 Intersection Sanie Road and Park Avenue Improvement Project is approved. (Acquisition Documents to be made a part of these minutes as Attachment #2)

The next item was to discuss approving Daryl Bearden to fill the vacant Skilled Mechanic Position left vacant by Harvey Bowlin, who resigned. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the recommendation of the Engineer, for Daryl Bearden to fill the vacant Skilled Mechanic position is approved. (Recommendation Letter to be made a part of these minutes as Attachment #3)

The next item was to discuss Resolution 2020-11 to initiate HRRR (High Risk Rural Road) Project that will replace guardrails system for bridges on Acmar Road, Valley Road, and Pleasant Valley Road. The county was awarded a 90/10 Federal Grant to help with the project. On a motion by Commissioner Parker, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that Resolution 2020-11 to initiate HRRR (High Risk Rural Road) Project that will replace guardrails system for bridges on Acmar Road, Valley Road, and Pleasant Valley Road is approved. (Resolution to be made a part of these minutes as Attachment #4)

The next item was to discuss the posted speed limit on St. Clair Prison Road. The county entered into an agreement several years ago with the State of Alabama on Prison Road. The state paved the road but the county maintained it once paved. Therefore, ALDOT (Alabama Department of Transportation) set the speed limit years ago. The engineer said they are going to evaluate the road again due to wide

shoulders possibly raising speed limit. On a motion by Commissioner Parker, seconded by Commissioner Roberts, with all voting aye, it was

RESOLVED, that the posted speed limit on St. Clair Prison Road will be evaluated due to the wide shoulders and possibly raising the speed limit is approved.

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (Travel requests to be made a part of these minutes as Attachment #5)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss the completion of sales tax audit with taxes owed to the County resulting in the amount of \$12,897.84. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the completion of a sales tax audit with taxes owed to the County resulting in the amount of \$12,897.84 is approved.

The next item was to discuss FBI (Federal Bureau of Investigation) offered the opportunity to participate in Safe Street Program allowing a deputy to work alongside the Bureau allowing the county access to resources that the county otherwise might not be able to tap into. The Sheriff's Department will be working these investigators anyway and if any overtime is accrued the Bureau will agree to pay the county for the overtime. Inter agencies cooperation on these types of issues are necessary in the situations we find ourselves dealing with in 2020, so this type of concept to pool our resources and minimize the financial obligations is a good opportunity for the county. Mr. Hill requested to approve this opportunity for the county to get reimbursed. Chief Deputy John McWaters said the Bureau will also provide the deputy with a vehicle. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Safe Street Program offered to the St. Clair County Sheriff's Department through the FBI to pay any overtime that may be accrued is approved.

OLD BUSINESS

None

NEW BUSINESS

The first item of New Business was to discuss adopting Resolution 2020-09 honoring employee Mike Bowlin in the Maintenance Department on his retirement. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

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RESOLVED, that Resolution 2020-09 honoring employee Mike Bowlin in the Maintenance Department on his retirement is approved. (Resolution to be made a part of these minutes as Attachment #6)

The next item was to discuss adopting Resolution 2020-10 amending Substance Abuse Policy for the Federal Transit Administration Section 5311 Public Transportation Programs. On a motion by Commissioner Roberts, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2020-10 amending Substance Abuse Policy for the Federal Transit Administration Section 5311 Public Transportation Programs is approved. (Resolution and Amended Policy to be made a part of these minutes as Attachment #7&7A)

The next item was to discuss adopting Resolution 2020-11 to renew participation in the ACCA (Association of County Commissions of Alabama) Self-Insurance Liability Fund Agreement 2021-2023. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that Resolution 2020-11 to renew participation in the ACCA (Association of County Commissions of Alabama) Self-Insurance Liability Fund Agreement 2021-2023 is approved. (Resolution to be made a part of these minutes as Attachment #8&8A)

The next item was to discuss the request from Probate Judge, Mike Bowling to create and hire a part-time contract Driver's License Clerk to be reimbursed from Special Indexing Fund. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request from Probate Judge, Mike Bowling to create and hire a part-time contract Driver's License Clerk to be reimbursed from Special Indexing Fund is approved. (Job description to be made a part of these minutes as Attachment #9)

The next item was to discuss approving contract revisions and renewal with Thomas Voting Machines, LLC. for maintenance, support, programming, delivery, set-up, testing and storage of voting machines. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that contract revisions and renewal with Thomas Voting Machines, LLC. for maintenance, support, programming, delivery, set-up, testing and storage of voting machines is approved. (Contract to be made a part of these minutes as Attachment #10)

The next item was to discuss approving the request from IT (Information Technology) Department Director, Glen Morgan for a General Fund Budget Amendment in the amount of \$3,061.80 payable to TSA, Inc. (Technical & Scientific Application) for renewal of Server Support. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request from IT Department Director, Glen Morgan for a General Fund Budget Amendment in the amount of \$3,061.80 payable

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to TSA, Inc. for renewal of Server Support is approved.

The next item was to discuss approving proposal from Daikin to replace Mechanical Inverter Compressor in the amount of \$5,552.00 at the Ashville Courthouse. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a proposal from Daikin to replace Mechanical Inverter Compressor in the amount of \$5,552.00 at the Ashville Courthouse is approved.

The next item was to discuss approving a budget amendment for Operation Building repairs in the estimated amount of \$2,209.00, due to water damage that was not covered by insurance. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a budget amendment for Operation Building repairs in the estimated amount of \$2,209.00 is approved.

The next item was to discuss approving General Fund Budget Amendment in the amount of \$129.17 for payment to ACCA (Association of County Commissions of Alabama) Liability Self-Insurance Fund for insurance premium for Public Park and Recreation Board of St. Clair County for the St. Clair Arena Property. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that General Fund Budget Amendment in the amount of \$129.17 for payment to ACCA Liability Self-Insurance Fund for insurance premium for Public Park and Recreation Board of St. Clair County for the St. Clair Arena Property is approved.

Board Appointments

The next item for discussion was board appointments. Commissioner Brown made a motion to reappoint Dana Webb and Judy Howard to the St. Clair Industrial Development Board, with their terms expiring December 12, 2025. Motion was seconded by Commissioner Parker, and with all voting aye, it was

RESOLVED, that the request to reappoint Dana Webb and Judy Howard to the St. Clair Industrial Development Board is approved. Their terms expire December 12, 2025.

Informational item to be recorded in the minutes: per Mitzi Cardin's recommendation that Haley Ledlow will fill vacant Occasional Juvenile Detention Officers position and Judge Bowling hired Anika Bothwell into the vacant Driver's License Clerk contract position.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Bowers, seconded by Commissioner Roberts, with all voting aye, it was

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RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:58a.m. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Jimmy Roberts, Commissioner