

ST. CLAIR COUNTY COMMISSION MEETING JANUARY 26, 2021

The St. Clair County Commission met in regular session on January 26, 2021, in the County Commission Chambers of the St. Clair County Courthouse in Pell City, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
James Hill, County Attorney
Donna Wood, CFO
Gary Hanner, License Inspector
Dan Dahlke, Engineer
Jason Goodgame, Construction Manager
Josie Howell, St. Clair Times
Patrice Kurzejeski, EMA Director
Aislinn Campbell, E-911 Director
Mike Bowling, Probate Judge
Don Smith, EDC
Jeff Jones, Visitor

CALL TO ORDER of REGULAR MEETING

Chairman Manning declared a quorum present at 9:10am and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the minutes of the Commission Meeting on January 12, 2021, be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was informational items updating the road crews.

The next item was to discuss approving a Supplemental proposal agreement from Sain & Associates to handle the right of way acquisition process for the US 411/Park Ave. Intersection Improvement Project. County Engineer, Dan Dahlke,

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stated that the \$34,485.00 includes all of Sain & Associates work and all of the appraisals and the County should get reimbursed by the State for a majority of the \$34,485.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a Supplemental proposal agreement from Sain & Associates to handle the right of way acquisition process for the US 411/Park Ave. Intersection Improvement Project is approved. (Agreement to be made a part of these minutes as Attachment #1)

ADMINISTRATOR'S REPORT

The first item of the Administrator's report was to discuss approval of the travel requests as submitted in the work session. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the travel requests as submitted in the work session are approved. (List to be made a part of these minutes as Attachment #2)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney, James Hill's report was to discuss approval of an agreement with St. Clair County and the City of Pell City for an allocation in the amount of \$10,000.00 for renovations for the Community Corrections (drug lab testing site) due to the relocation of Community Corrections because of the construction of the new jail. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that an agreement with St. Clair County and the City of Pell City for an allocation in the amount of \$10,000.00 for renovations needed in order to house Community Corrections (drug lab testing site) due to the relocation of Community Corrections because of the construction of the new jail is approved. (Agreement to be made a part of these minutes as Attachment #3)

The next item was to appoint Mike Staggs to the Public Building Authority to fill the seat left vacant after the resignation of Linda Crow. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that appointing Mike Staggs to the Public Building Authority to fill the seat left vacant after the resignation of Linda Crow is approved.

The next item was to discuss the recommendation to promote Michelle Layfield to the position of CFO (Chief Financial Officer) that will become vacant upon the retirement of current CFO Donna Wood effective March 1, 2021, and to commence specific training efforts with Michelle Williams related to the Accountant position being vacated by Michelle Layfield. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the recommendation to promote Michelle Layfield to the position of CFO that will become vacant upon the retirement of current CFO Donna Wood effective March 1, 2021 is approved.

OLD BUSINESS

None

NEW BUSINESS

The first item of New Business was to discuss the renewal of the yearly Probate contract with Thomas Voting Machines, LLC. Retroactive October 1, 2020, for a term of one year. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that contract with Thomas Voting Machines, LLC. Retroactive October 1, 2020 for a term of one year is approved. (Contract to be made a part of these minutes as Attachment #4)

The next item was to discuss the request of Mike Bowling, Probate Judge, to approve a quote for electronic keypads for Ashville & Pell City Probate offices. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the quote for electronic keypads for Ashville & Pell City Probate offices is approved.

The next item was to discuss the request of Revenue Commissioner, Ken Crowe, to install a locking system for the Ashville Revenue Office/mapping area. On a motion by Commissioner Bowers, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that a quote for a locking system for the Ashville Revenue Office/mapping area is approved.

The next item was to discuss the request of Sheriff Billy Murray to apply for a Firehouse Sub Grant to purchase supplies for the Swat Team. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the request of Sheriff Billy Murray to apply for a Firehouse Sub Grant to purchase supplies for the Swat Team is approved.

The next item was to discuss approving an extension of the contract with Auburn University/Alabama Cooperative Extension System through September 30, 2021, in the amount of \$43,000.00 for the Veteran's Outreach Program. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that an extension of the contract with Auburn University/Alabama Cooperative Extension System through September 30, 2021, in the amount of \$43,000.00 for the Veteran's Outreach Program is approved. (Contract to be made a part of these minutes as Attachment #5)

The next item was to discuss the request of Mike Bowling, Probate Judge, to renew the employment contract of Probate employee, April Griffin for one year. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

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RESOLVED, that the employment contract of Probate employee, April Griffin for one year is approved. (Contract to be made a part of these minutes as Attachment #6)

The next item was to discuss the request from Janet Smith, Public Transportation Director, for an additional Mitel desk phone for the new employee in public transportation and the license in order to add this phone to our existing Mitel phone system in the amount of \$365.78. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an additional Mitel desk phone in public transportation and the license in order to add this phone to our existing Mitel phone system in the amount of \$365.78 is approved.

The next item was to discuss approval for an invoice from the ACCA Liability Self-Insurance Fund for the Arena's Insurance and approval of a budget amendment in the amount of \$93.24. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that an invoice from the ACCA Liability Self-Insurance Fund for the Arena's Insurance and approval of a budget amendment in the amount of \$93.24 is approved.

Board Appointments

The next item for discussion was board appointments. Commissioner Parker made a motion to reappoint Lude Mashburn & Brad Sanders to the Public Park & Recreation Board of St. Clair County. Both terms will expire February 22, 2027. Motion was seconded by Commissioner Brown, and with all voting aye, it was

RESOLVED, that Lude Mashburn & Brad Sanders be reappointed to the Public Park & Recreation Board of St. Clair County. Terms will expire February 22, 2027.

The next item for discussion was board appointments. Commissioner Mize made a motion to appoint Candi Jones to fill the vacant seat on the Public Park & Recreation Board of St. Clair County due to the passing of Hershel Phillips with her term expiring February 22, 2025. Motion was seconded by Commissioner Brown, and with all voting aye, it was

RESOLVED, that Candi Jones be appointed to the Public Park & Recreation Board of St. Clair County. Term will expire February 22, 2025.

The next item for discussion was board appointments. Commissioner Bowers made a motion to reappoint Margaret Lewinski, Elizabeth Sorrell & Brenda Riddle to the St. Clair Historic Development Commission with their terms expiring March 1, 2026. Motion was seconded by Commissioner Parker, and with all voting aye, it was

RESOLVED, that Margaret Lewinski, Elizabeth Sorrell & Brenda Riddle be reappointed to the St. Clair Historic Development Commission. Terms will expire March 1, 2026.

The next item for discussion was board appointments. Commissioner Bowers made a motion to appoint Michael Joiner to fill the vacant seat on the Wattsville Water

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Board due to the passing of Sam Crump with his term expiring March 1, 2025. Motion was seconded by Commissioner Mize, and with all voting aye, it was

RESOLVED, that Michael Joiner be appointed to the Wattsville Water Board. Term will expire March 1, 2025.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:33a.m. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

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Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner

