

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

The St. Clair County Commission met in regular session on October 12, 2021 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Jeff Brown, Commissioner District One
Bob Mize, Commissioner District Four

Members Absent:

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Gary Hanner, License Inspector
John McWaters, Sheriff's Department
Elizabeth Mealer, Retired Revenue Commissioner
Josie Howell, St. Clair Times

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:07 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the minutes of the regular meeting on September 28, 2021 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss selling chert for \$2.50 per cubic yard to Taylor Corp., who is doing the US Hwy 411 turn lane project in Odenville. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that selling chert for \$2.50 per cubic yard to Taylor Corp., who is doing the US Hwy 411 turn lane project in Odenville is approved.

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

The next item was to discuss an agreement with the City of Springville concerning Camp Road improvements, then turning over the road to the City of Springville once complete. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an agreement with the City of Springville concerning Camp Road improvements, then turning over the road to the City of Springville once complete is approved. (Agreement to be made a part of these minutes as Attachment #1)

The next item was to discuss an agreement with US Fish & Wildlife on the Beulah Circle bridge replacement project. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an agreement with US Fish & Wildlife on the Beulah Circle bridge replacement project is approved. (Agreement to be made a part of these minutes as Attachment #2)

The next item was to discuss submitting a ATRIP II Grant application to ALDOT (Alabama Department of Transportation) that would add turn lanes to US Hwy 411 at the Kerr Road intersection. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that submitting an ATRIP II Grant application to ALDOT that would add turn lanes to US Hwy 411 at the Kerr Road intersection is approved.

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #3)

The next item was to discuss approval to hire Jennifer Scott into the vacant Contract County Commission Receptionist Clerk position, effective October 18, 2021. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that hiring Jennifer Scott into the vacant Contract County Commission Receptionist Clerk position, effective October 18, 2021, is approved. (Contract to be made a part of these minutes as Attachment #4)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss clarifying applicability of two (2) grade salary adjustment for a payroll clerk. The 2-grade increase was approved in the FY2022 budget because it was an oversight/error when the payroll Clerk received her certification in April. The pay was effective in May 2021. Note: This is only One-2 grade increase for the certification. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

RESOLVED, that clarifying the applicability of a two (2) grade salary adjustment for a payroll clerk in the FY2022 budget because it was an oversight/error when the payroll Clerk received her certification in April, which made the pay effective in May 2021, is approved.

The next item was to discuss reclassifying one (1) part-time Deputy (investigator) as a part-time contract investigator, effective next pay period & provide benefits for certain investigative services that will be provided for the County by this individual & restructuring how that individual is getting paid will not change the finances of the County. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that reclassifying one (1) Part-time Deputy investigator as a part-time contract investigator, effective next pay period & provide benefits for certain investigative services that will be provided for the County by this individual & restructuring how that individual is getting paid will not change and the finances of the County is approved. (Contract to be made a part of these minutes as Attachment #5)

The next item was to discuss reapproving an MOU (Memorandum of Understanding) for the Drug Enforcement Unit with municipal contributions. On a motion by Commissioner Bowers, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that reapproving an MOU for the Drug Enforcement Unit with municipal contributions is approved. (MOU to be made a part of these minutes as Attachment #6)

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

The first item of New Business was to discuss changing the Thursday, December 9, 2021, work session to Tuesday, December 14th at 9am prior to the Commission meeting & changing the Thursday, December 23, 2021, work session to Tuesday, December 28th at 9am prior to the Commission meeting. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that changing the Thursday, December 9, 2021, work session to Tuesday, December 14th at 9am prior to the Commission meeting & changing the Thursday, December 23, 2021, work session to Tuesday, December 28th at 9am prior to the Commission meeting. is approved.

The next item was to discuss adopting Resolution 2022-02 in support of no change to current Pistol Permit Laws to ensure Public Safety. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-02 in support of no change to current Pistol Permit Laws to ensure Public Safety is approved. (Resolution to be made a part of these minutes as Attachment #7)

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

The next item was to discuss creating, posting, and hiring a Property Manager as a contract position. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that creating, posting, and hiring a Property Manager as a contract position is approved. (Job description to be made a part of these minutes as Attachment #8)

The next item was to discuss creating, posting, and hiring a Contract EMA Specialist Grants-Training Planner. On a motion by Commissioner Brown, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that creating, posting, and hiring a Contract EMA Specialist Grants-Training Planner is approved. (Job description to be made a part of these minutes as Attachment #9)

The next item was to discuss the recommendation of IT Manager, Glenn Morgan, to promote Jacob King into the full-time IT Contract Position that was approved in the FY22 budget & remove the part-time position from the payroll records. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the recommendation of IT Manager, Glenn Morgan, to promote Jacob King into the full-time IT Contract Position that was approved in the FY22 budget & remove the part-time position from the payroll records is approved. (Contract to be made a part of these minutes as Attachment #10)

The next item was to discuss creating, posting, and hiring an Asset Manager as a contact position. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that creating, posting, and hiring an Asset Manager as a contact position is approved. (Job description to be made a part of these minutes as Attachment #11)

The next item was to discuss an employment contract for Curtis Pippin for the Veteran Transit Program Coordinator. (Alabama Corporative Extension Service). On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an employment contract for Curtis Pippin for the Veteran Transit Program Coordinator (Alabama Corporative Extension Service) is approved. (Contract to be made a part of these minutes as Attachment #12)

The next item was to discuss a Diversified Computer Services agreement for PROCORE (Project Compliance Reporting) in the amount of \$12,000.00 annually to be paid from the American Recuse funds. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a Diversified Computer Services agreement for PROCORE (Project Compliance Reporting) in the amount of

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

\$12,000.00 annually to be paid from the American Recuse funds is approved. (Agreement to be made a part of these minutes as Attachment #13)

The next item was to discuss approval of an amendment/change order to the Global Tel Link Master Services Agreement for the Inmate Phone Bid due to an FCC Mandate. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that an amendment/change order to the Global Tel Link Master Services Agreement for the Inmate Phone Bid due to an FCC Mandate is approved. (Document to be made a part of these minutes as Attachment #14)

The next item was to discuss adopting Resolution 2022-03 for Severe Weather Preparedness Tax Holiday 2022. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-03 for Severe Weather Preparedness Tax Holiday 2022 is approved. (Resolution to be made a part of these minutes as Attachment #15)

The next item was to discuss adopting Resolution 2022-01 for ACCA Workers Compensation Self-Insurance Fund 2024 Longevity Bonus. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-01 for ACCA Workers Compensation Self-Insurance Fund 2024 Longevity Bonus is approved. (Resolution to be made a part of these minutes as Attachment #16)

The next item was to discuss adopting Resolution 2022-04 creating a policy on sales tax penalty rebate petitions. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that adopting Resolution 2022-04 creating a policy on sales tax penalty rebate petitions is approved. (Resolution to be made a part of these minutes as Attachment #17)

The next item was to discuss approval to renew a three-year agreement with Thinkgard for the IT Department. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that to renew a three-year agreement with Thinkgard for the IT Department is approved. (Agreement to be made a part of these minutes as Attachment #18)

The next item was to discuss approval to renew a yearly agreement with Most Wanted Government Website.com for the Sheriff's Department. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that to renew a yearly agreement with Most Wanted Government Website.com for the Sheriff's Department is approved.

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

(Agreement to be made a part of these minutes as Attachment #19)

The next item was to discuss approval to renew a three-year agreement with Debra Dyer Celebrations, LLC., for County/State Elections in the amount of \$500.00 per Election. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that to renew a three-year agreement with Debra Dyer Celebrations, LLC., for County/State Elections in the amount of \$500.00 per Election is approved. (Agreement to be made a part of these minutes as Attachment #20)

The next item was to discuss the request of Jaybo's Country Store, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245 Old Hwy 231 Cropwell, Al 35054. Commissioner Bowers made a motion to table until the next meeting, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Jaybo's Country Store, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245 Old Hwy 231 Cropwell, Al 35054 be tabled until the next meeting per policy.

The next item was to discuss the request of Isabella Cocina & Cantina, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245B Old Hwy 231 Cropwell, Al 35054. Commissioner Bowers made a motion to table until the next meeting, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Isabella Cocina & Cantina, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245B Old Hwy 231 Cropwell, Al 35054 be tabled until the next meeting per policy.

The next item was to discuss the request of Jaybo's Bootleg Liquors, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245A Old Hwy 231 Cropwell, Al 35054. Commissioner Bowers made a motion to table until the next meeting, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Jaybo's Bootleg Liquors, for approval of a pre-application for a special event license only temporary license, and club liquor retail for Applicant: Shivaay LLC., located at 245A Old Hwy 231 Cropwell, Al 35054 be tabled until the next meeting per policy.

The next item was to discuss the request of Y Package & Vape, for approval of a 011-Lounge Retail Liquor-Class II (Package) for Applicant: Pleasant Business, LLC., located at 1334 Old Coal City Rd. Pell City, AL 35125.

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

Commissioner Bowers made a motion to table until the next meeting, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Y Package & Vape, for approval of a 011-Lounge Retail Liquor-Class II (Package) for Applicant: Pleasant Business, LLC., located at 1334 Old Coal City Rd. Pell City, AL 35125 be tabled until the next meeting per policy.

The next item was to discuss the request of 231 Quick Stop, for approval of a 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) for Applicant: SRK Package, LLC., located at 30637 US Highway 231 Ashville, AL 35953. Commissioner Brown made a motion to table until the next meeting, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of 231 Quick Stop, for approval of a 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) for Applicant: SRK Package, LLC., located at 30637 US Highway 231 Ashville, AL 35953 be tabled until the next meeting per policy.

The next item was to discuss the request of 231 Quick Package Store, for approval of 011 Lounge Retail Liquor Class II(Package) for Applicant: SRK Package, LLC., located at 30635 US Highway 231 Ashville, AL 35953. Commissioner Brown made a motion to table until the next meeting, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of 231 Quick Package Store, for approval of 011 Lounge Retail Liquor Class II(Package) for Applicant: SRK Package, LLC., located at 30635 US Highway 231 Ashville, AL 35953 be tabled until the next meeting per policy.

The next item was to discuss approval of the request of Road Department employee, Johnny Brothers, for approval of Declaration of Emergency Sick Leave. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the request of Road Department employee, Johnny Brothers, for Declaration of Emergency Sick Leave is approved.

BOARD APPOINTMENTS

The next item to discuss was Board appointments. Commissioner Parker made a motion to reappoint Tim Jacks & Maranda Nolen to the MPO Board with their terms expiring on December 31, 2022. Motion was seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the request to reappoint Tim Jacks & Maranda Nolen to the MPO Board, with their terms expiring on December 31, 2022, be approved.

The next item was to discuss reappointing Paula Ballard to the St. Clair County Library Board. Commissioner Brown made a motion to reappoint Paula Ballard to the St. Clair County Library Board, with her term expiring on October 1, 2025. Motion was seconded by Commissioner Parker, with all voting aye, it was

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

RESOLVED, that the request to reappoint Paula Ballard to the St. Clair County Library Board, with her term expiring on October 1, 2025, is approved.

The next item was to discuss appointing Commissioner Bob Mize to the Children's Place (St. Clair Children's Advocacy Center) Board of Directors effective January 2022. Commissioner Parker made a motion to appoint Commissioner Bob Mize to the (St. Clair Children's Advocacy Center) Board of Directors effective January 2022. Motion was seconded by Commissioner Brown, with all voting aye except Commissioner Bob Mize, who abstained, it was

RESOLVED, that the request to appoint Commissioner Bob Mize to the Children's Place (St. Clair Children's Advocacy Center) Board of Directors effective January 2022, is approved.

Informational item to be recorded in the minutes: Deputy Owen Walton will be the new Mental Health Officer for the Mental Health Advisory Board/Probate Court.

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:35 a.m. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye.

{SIGNATURE PAGE TO FOLLOW}

ST. CLAIR COUNTY COMMISSION MEETING OCTOBER 12, 2021

Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner