

ST. CLAIR COUNTY COMMISSION MEETING MARCH 8, 2022

The St. Clair County Commission met in regular session on March 8, 2022 in the County Commission Chambers of the St. Clair County Courthouse Annex #1 (Administrative Center) in Ashville, Alabama.

Members Present: Paul Manning, Chairman
Jeff Brown, Commissioner District One
Ricky Parker, Commissioner District Two
Tommy Bowers, Commissioner District Three
Bob Mize, Commissioner District Four

Members Absent: None

Others Present: Tina Morgan, Administrator
Corey Phillips, Assistant Deputy Administrator
Dan Dahlke, Engineer
James E. Hill, III, County Attorney
Patrice Kurzejeski, EMA Director
Charity Mitcham, EMA
Kristi Hale, Revenue
Lovenia Layton, Revenue
Matt Coupland, Sheriff Dept.
Freddie Turrentine, Operations
Aislinn Campbell, E-911 Director
Kyle Blakely, Revenue
Sheriff Billy Murray
Jason Goodgame, Goodgame, Co.
Josie Howell, St. Clair Times
Roland St. John
Stan Batemon
Lyman Lovejoy, Lovejoy Reality
Mike Mitchell, Waste Management
Chris Long, Sheriff's Dept.
Dale Isbell, Sheriff's Dept.
Elizabeth Mealer
Josie Howell, St. Clair Times

CALL TO ORDER of Regular Meeting

Chairman Manning declared a quorum present at 9:06 a.m. and called the meeting to order.

APPROVAL OF AGENDA

On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the Agenda be approved as presented.

APPROVAL OF MINUTES

On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

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RESOLVED, that the minutes of the regular meeting on February 22, 2022 be approved.

ENGINEER'S REPORT

The first item of the Engineer's report was an informational item updating the road crews.

The next item was to discuss approval to do road work off Wood Creek Lane due to a medical hardship. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that to do road work off Wood Creek Lane due to a medical hardship is approved.

The next item was to discuss approval of the recommendation of Dan Dahlke, Engineer, to award the following bids: Bid #26 for annual paving of hot mix to Wiregrass Construction, lowest responsible bidder; bid #28 Micro-surface paving to Whitaker Construction, lowest responsible bidder; PWP #30 Surface Treatment paving to Charles E. Watts, lowest responsible bidder. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that is approved. (Letter to be made a part of these minutes as Attachment #1)

ADMINISTRATOR'S REPORT

The first item of the administrator's report was to discuss approving travel requests as presented in the work session. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the travel requests as presented in the work session are approved. (List to be made a part of these minutes as Attachment #2)

COUNTY ATTORNEY'S REPORT

The first item of the County Attorney's report was to discuss approval of Chairman Manning's execution of applications to procure vending machines. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that Chairman Manning's execution of applications to procure vending machines are approved.

OLD BUSINESS

None

NEW BUSINESS

The first item of New Business was to consider reclassifying & revising the vacant Maintenance/Safety Coordinator position to a Contract Jail Maintenance position. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that reclassifying & revising the vacant Maintenance/Safety Coordinator position to a Contract Jail Maintenance position is approved. (Job description to be made a part of these minutes as Attachment #3)

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The next item was to discuss approval to let bid concessions for the Arena. On a motion by Commissioner Brown, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that letting bid concessions for the Arena is approved.

The next item was to discuss approval of a payment processing portal/system to enable citizens to make credit card payments within the Jarvis system for the Arena rentals, etc. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a payment processing portal/system to enable citizens to make credit card payments within the Jarvis system for the Arena rentals, etc., is approved. (Agreement to be made a part of these minutes as Attachment #4)

The next item was to discuss approval of the recommendation of Lynn Crow, Maintenance Supervisor, to award Bid #2022-38 for the bucket truck to ALTEC NUECO in the amount of \$109,900.00. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that the recommendation of Lynn Crow, Maintenance Supervisor, to award Bid #2022-38 for the bucket truck to ALTEC NUECO in the amount of \$109,900.00 is approved.

The next item was to discuss approval of PWP with Hewitt Concrete for renovations to the Sheriff's Investigators building parking lot in the amount of \$37,000.00. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that PWP with Hewitt Concrete for renovations to the Sheriff's Investigators building parking lot in the amount of \$37,000.00 is approved. (Contract to be made a part of these minutes as Attachment #5)

The next item was to discuss approval to declare a 2010 Ford Econoline-350 Vin #0998 (Veteran's Van) as surplus to be sold on Govdeals.com. On a motion by Commissioner Brown, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that declaring a 2010 Ford Econoline-350 Vin #0998 (Veteran's Van) as surplus to be sold on Govdeals.com is approved. (List to be made a part of these minutes as Attachment #6)

The next item was to discuss approval of a quote from Ryan Smith for renovating & furnishing the two, front offices in the Commission office in the amount of \$12,800.00, this will require a budget amendment in the amount of \$8,600.00. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a quote from Ryan Smith for renovating & furnishing the two, front offices in the Commission office in the amount of \$12,800.00, this

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will require a budget amendment in the amount of \$8,600.00 is approved.
(Quote to be made a part of these minutes as Attachment #7)

The next item was to discuss approval of annual fire alarm monitoring services with Basesix for the Ashville jail in the estimated amount of \$624.00, pending County Attorney's review. On a motion by Commissioner Parker, seconded by Commissioner Brown, with all voting aye, it was

RESOLVED, that annual fire alarm monitoring services with Basesix for the Ashville jail in the estimated amount of \$624.00, pending County Attorney's review is approved. (Document to be made a part of these minutes as Attachment #8)

The next item was to discuss approval of annual fire alarm inspection services with Basesix for the Ashville jail in the estimated amount of \$350.00, pending County Attorney's review. On a motion by Commissioner Parker, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that annual fire alarm inspection services with Basesix for the Ashville jail in the estimated amount of \$350.00, pending County Attorney's review is approved. (Document to be made a part of these minutes as Attachment #9)

The next item was to discuss approval to pay an invoice without a purchase order to Basesix for fire alarm panel repair in the amount of \$375.00. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that paying an invoice without a purchase order to Basesix for fire alarm panel repair in the amount of \$375.00 is approved. (Request to be made a part of these minutes as Attachment #10)

The next item was to discuss approval of a contract with Motorola Solutions in the amount of \$8,953.80 to bridge with the current radio system. Item on State bid did not have to be let for bid. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that a contract with Motorola Solutions in the amount of \$8,953.80 to bridge with the current radio system is approved.
(Contract to be made a part of these minutes as Attachment #11)

The next item was to discuss approval of a contract with MCA in the amount of \$17,613.75 to bridge with the current radio system. Item on State bid did not have to be let for bid. On a motion by Commissioner Mize, seconded by Commissioner Bowers, with all voting aye, it was

RESOLVED, that a contract with MCA in the amount of \$17,613.75 to bridge with the current radio system is approved. (Contract to be made a part of these minutes as Attachment #12)

The next item was to discuss approval the request of Sheriff Billy Murray to reclassify two, part-time Central Dispatch positions to full-time. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

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RESOLVED, that the request of Sheriff Billy Murray to reclassify two, part-time Central Dispatch positions to full-time is approved.

The next item was to discuss approval the request of Sheriff Billy Murray to reclassify two, part-time Central Dispatch positions to full-time. On a motion by Commissioner Bowers, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that the request of Sheriff Billy Murray to reclassify two, part-time Central Dispatch positions to full-time is approved.

The next item was to discuss adopting a new pay scale due to \$1.00 per hour cost of living adjustment. Chairman Manning turned the meeting over to relinquish the presiding of the meeting to Chairman Pro-tem, Jeff Brown, Chairman Manning made a motion, Chair pro-tem asked for a second, and the motion died due to a lack of a second.

RESOLVED, that a new pay scale due to \$1.00 per hour cost of living adjustment. Chairman Manning turned the meeting over to relinquish the presiding of the meeting to Chairman Pro-tem, Jeff Brown, Chairman Manning made a motion, Chair pro-tem asked for a second, and the motion died due to a lack of a second.

The next item was to discuss rescheduling the Tuesday, May 10, 2022 Commission meeting to Thursday, May 5, 2022, following the work session at 9am, due to the ACEA & ACAA Conferences the week of May 8, 2022. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye, it was

RESOLVED, that rescheduling the Tuesday, May 10, 2022 Commission meeting to Thursday, May 5, 2022, following the work session at 9am, due to the ACEA & ACAA Conferences the week of May 8, 2022, be approved.

Information item to be recorded in the minutes: FEMA Storm shelter grant (25/75 grant) for the Greensport Community. The County's match will be 25% an estimated amount of \$40,531.75.

BOARD APPOINTMENTS

None

The next item for discussion was to approve payment of the monthly bills. On a motion by Commissioner Mize, seconded by Commissioner Parker, with all voting aye, it was

RESOLVED, that the monthly bills be approved for payment with the exception of those that are questioned by the Commission before the close of business today.

There being no further business, the meeting adjourned, subject to call, at approximately 9:23 a.m. On a motion by Commissioner Parker, seconded by Commissioner Mize, with all voting aye.

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Paul Manning, Chairman

Jeff Brown, Commissioner

Ricky Parker, Commissioner

Tommy Bowers, Commissioner

Bob Mize, Commissioner